# Home Health Medication Profile

myUnity User Guide



www.ntst.com 1959 East Kerr Street Springfield, MO 65803



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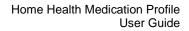
### **Medication Profile**

The Medication Profile is outfitted with licensed Medi-Span software to assist in the entry of allergies, medications, routes, dosages, amounts, form, frequency, and class.

Home > MED	ICATION PRI	OFILE												
					ме		ION PROFI	LE				6	inter-Friendly	Meranan 1
Intient Charl Bar	af Care Mod	lule Notes				Save	d 12:55:06 pm						(Select an Actio	
Patient: Urban, Chart: I Episode		- 000000823									Caregiver: Smith, I	Ranee (RN) Visit Dr	61: 05:33/212	2
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				Physician	Peters, Otto (Dr.)			¥						
Add Allergy	(h) AM			Physician P	hone: #16- #30-7283		Physician							
				medications an	i treatments (include o		-		d other alternat					
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05/10/2022	Existing	Totaciania Caran	e (Neljana) 10 MG Tablo)		Onl v	timp	Daily	Disease max	RA.	0510/2022	-	Smith, Renee (RM 05/10/2022 01 5 5ign		Char
05/10/2022	Dainting	Polic Acid (RA Po	Ac Acid) 400 MCG Tab(s)		Onl V	400mag	Daily	Vitamin 8 G	RA.	(6510/2022		Smith, Renee (RM 05/10/2022 01 5		One
05/06/2882	Exeting	Clanercept (Crite	e0 25 MG/0.5ML eri		Subcutaneous	3mi	Weekly	Oscase-mox	84	_	= 05/0W2822	Smith, Renee (R) 05/10/2022 05 0 Sep-		.Cear
-		(Select a Hodea	nor)	0										Cear .
Add T Perhoto	-01 AM													-
LS = Long stando Existing = Luido Hold = child	o Medications (	r more) patient was takin	i days. leni. ncy or noule Withen the g at the time of admiss	sion.	_	Orug Reg		Avoidan Roher to relew / Renhe-	_	tion. or name of med	ication (s) laught.	_	_	_
			Custo	Cuto	Data	Outo	1	late .	Outo	0.0		Custo	Cutu	-
1. Potential drug		where effects	еманалала Сту	Ov	OW	OV		٥v	04		¥ III	○ γ	OV	<u>)</u>
			N Clear	ON Child	ON Child	ОN 6 О У		ON Chest	0 N வ	e 0	N Clear	ON Chest	ON Chief	_
2. Potential or ac		e drug therapy	N Clear	ON CHAR OV	ON CHAR	ON C	Jear	N Cheer	ON CH	( Ö	N Clear	ON Cheer	ON CHE	
3. Significant side	e effects		• N Clear	ON Clear	O N Chest	ONS	Jear.	O N Cheer	ON CO	<u>د</u> 0	N Clear	O N Clear	ON Clear	
4. Significant dru	g interactions		OY ●N Clear	ON Clear	OY ON Clear	OV		O Y O N Chear	OY ON Chi		Y N Clear	O Y O N Chear	ON Clear	
5. Duplicate drug	Therapy		⊖γ ●N <u>Char</u>	OY ON <u>Chur</u>	OY ON Chat	OY ON S	Jear	⊖γ ○N <u>Chear</u>	OY ON CH	00	Y N <u>Clear</u>	OY ON <u>Char</u>	OY ON <u>Char</u>	
6. Patient shows medications	potential non	compliance with	⊖γ ●N Ωeac	OY ON Clear	OY ON Case	OY		Ογ ON Clear	OY ON Cas	0	Y N Clear	O Y O N Clear	OY ON Clear	_
	rer understan	ds medications	• Y	OY	OY	OY		ΟY	07	0	Y	O Y	OY	_
8. Patient/caregiv	er requires to	other instruction	ON Clear OV ● N Clear	ON Clear OY	ON Clear OY	ON 6		Ο N Clear Ο Y	ON Car O Y	× 0	N Clear Y	ON Clear	ON Clear OV	-
on medication	5		N Char	ON Chief	ON CRM	ON 6		N Char	ON CH	<b>K</b> 0	N Clear	ON Char	ON CHAR	_
Medications 1	www.been.rec	ancied												
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						Seve	f 12:55-04 pm							
					54917	lave this form	Copy Form	Save						

The top portion of the page automatically populates the patient's name, Chart and Benefit, SOC Date, Date of Birth and Certification Period dates.

Additional fields are available to enter the patient's height, weight, diagnosis, pharmacy and physician.





#### Allergies

Allergies	Start Effective Date	Discontinued Date
Penicillin	05/09/2016	
Add 1 Allergy(s) Add	]	

**Allergies**: As a user begins typing in an allergy, they will receive suggestions from the Medi-Span drug database.

Start Effective Date: Enter the date the allergy was effective.

Discontinued Date: If no longer an allergy, enter the discontinue date.

To add more rows, select Add.

#### **Medications**

Start Date: Enter the beginning prescription date of a particular medication and dosage.

**Code:** Select from the dropdown options. The definition for each is located in the lower gray section.

		List all medications	and	i treatments (include	over-the-co	unter medicatio	ns, herbal, ai	nd other alterna	tive treatments).			
Start Date	Code	Medications [ <u>Info</u>   <u>Interactions</u> ]		Route	Dose	Frequency	Class	Indication	Date Teaching Performed	D/C Date	Clinical Signature/Date	Clear Row
05/10/2022	New	HYDROcodone-Acetaminophen 7.5-325 MG/15ML m		Oral ~	325mg	Three times per	Analgesics a	pain	05/10/2022		Smith, Renee (RN) RN 05/10/2022 01:50:01 PM EDT Sign	Clear
05/10/2022	Existing	Folic Acid (RA Folic Acid) 400 MCG Tab(s)		Oral 🗸	400mcg	Daily	Vitamin B C	RA	05/10/2022		Smith, Renee (RN) RN 05/10/2022 01:53:22 PM EDT Sign	Clear
		(Select a Medication)	2								Sign	Clear
		(Select a Medication)	<b>~</b>								Sign	Clear
Add 1 Medication	(s) Add											
OTC = <u>Over the cos</u> Change = <u>Change</u> RX = <u>Prescription</u> LS = <u>Long standing</u>	<u>unter</u> medicat orders either (60-Days or	within the last 30 days. sion taken by patient. in dose, frequency or route Within the last 60 days. more) attent was taking at the time of admission.					<ul> <li>Prescr</li> <li>Disposition</li> <li>Action</li> <li>Avoidation</li> </ul>	iption refill inform sal of unused and s to take when d ance of contamin	d expired medicatio oses are missed.	ns.		

**Medication**: As a user begins typing in a medication, they will receive suggestions from the Medi-Span drug database, and Custom Medications if applicable.

After a medication is chosen from the suggestions, the **Route** and **Frequency** fields will provide suggestions based on the medication, and the **Class** will auto-populate.

**Note**: Have custom medications to add to the medications library? Refer to the Custom Medications section of this document.

• If a user selects a medication for which **Oral** is one of the suggested routes, then **G-Tube** and **J-Tube** will also appear in the suggested routes.



- If a user does not see the Route or Frequency that they are looking for among the suggestions in the dropdown list, then they may simply type the appropriate information in the field.
  - o Utilize the Frequency field to provide additional instructions for titrating or sliding scale medications.

Indication: Enter the reason for the medication.

**Date Teaching Performed**: Select the calendar icon to choose the date the medication teaching was provided to the patient and/or caregiver.

D/C Date: The discharge or discontinued date of a medication at a particular dosage.

- If a D/C Date is entered, the medication will no longer appear on any open Plan of Care after that date.
- To document a change in dosage, enter a **D/C Date** for the old dosage and add an entry for the medication at the new dosage.
- The discontinued medication will be highlighted in blue.



**Sign**: This is available next to each medication entry to allow users to note each time a medication is added or updated.



A medication must be entered before a user will be permitted to sign the row (see prompt below).



Clear: Selecting this will remove the medication entry.

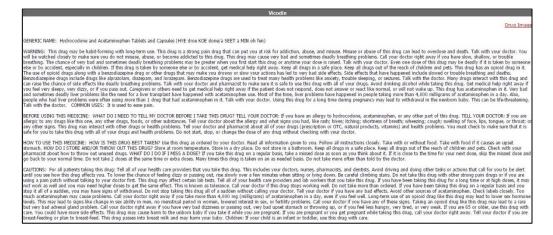
#### **Medi-Span Reference Tools**

Click the checkbox next to the medications entered before running the Info and Interactions reference tools.



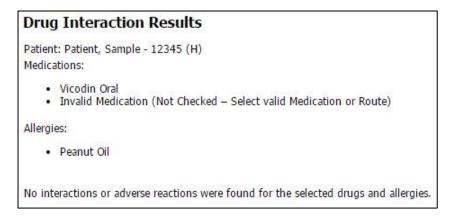


• **Info:** Drug info and images available for selected meds. Select the Drug Image link to view a picture of what a medication looks like.



• Interactions: Potential interactions between the selected medications and the patient's allergies.

o If the **Medication** or **Route** fields are filled in manually (rather than selecting a suggestion from the database), the interactions tool will not be able to account for interactions with that item.



#### **Add Additional Medication Rows**

By default, the section where all medications should be listed is defaulted to allow 5 meds. To enter additional medications, type the number of meds you need to enter and click the **Add** button.

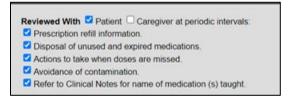
				[]			Sign
Add 1 Medication	n(s) Add						



#### **Medication Review**

This section allows the clinician to indicate who the medication review was performed with,

along with what topics were reviewed.



#### Sign/Save

It is recommended to have the clinician **Sign/Save this form** when exiting the Medication Profile, authorizing any changes that were made. This will populate the clinicians electronic signature, date and time at the lower left of the window.

```
This form has been electronically signed by
Smith, Renee (RN) RN 05/11/2022 01:52:26 PM EDT, 05/11/2022 01:56:46 PM EDT
```

Sign/Save this form Copy Form Save

#### **Drug Regimen Review**

The Drug Regimen Review allows the clinician to enter review responses, check medication reconciled and additional comments as applicable.

Drug Regimen Review									
					Review / Revise Date				
	Date:		Date:	Date:	Date:	Date:	Date:	Date:	Date:
	05/10/2022								
1. Potential drug reactions or adverse effects	OY	OY	OY	OY	OY	OY	OY	OY	OY
in televinal angledations of dateroo encous	N <u>Clear</u>	○N <u>Clear</u>	○N <u>Clear</u>	○N <u>Clear</u>	○N <u>Clear</u>	○N <u>Clear</u>	○N <u>Clear</u>	○ N <u>Clear</u>	ON <u>Clear</u>
2. Potential or actual ineffective drug therapy	OY	OY	ΟY	OY	OY	OY	OY	OY	OY
2. Potential or actual ineffective drug therapy	N <u>Clear</u>	ON Clear	ON <u>Clear</u>	○ N <u>Clear</u>	ON Clear	ON Clear	ON <u>Clear</u>	ON <u>Clear</u>	ON <u>Clear</u>
	OY	OY	OY	OY	OY	OY	OY	OY	OY
3. Significant side effects	N <u>Clear</u>	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear
	ΟY	OY	OY	OY	OY	OY	OY	OY	OY
<ol><li>Significant drug interactions</li></ol>	N <u>Clear</u>	ON Clear	ON <u>Clear</u>	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear
	ΟY	OY	OY	OY	OY	OY	OY	OY	OY
5. Duplicate drug therapy	N <u>Clear</u>	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear
6. Patient shows potential noncompliance with		OY	OY	OY	OY	OY	OY	OY	OY
medications	N <u>Clear</u>	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON <u>Clear</u>	ON Clear	ON Clear
7. Patient/caregiver understands medications	• Y	OY	OY	OY	OY	OY	OY	OY	OY
instructions	ON <u>Clear</u>	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear
8. Patient/caregiver requires further instruction		OY	OY	OY	OY	OY	OY	OY	OY
on medications	N <u>Clear</u>	ON <u>Clear</u>	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear	ON Clear
			- · · · ·	Comments					
Medications have been reconciled									
		December 1 decemb		(					
Document and describe for any "Y" answers for	r questions 1-6 and 8;	Document and describ	e for any "N" answers	for question 7:					
Date:									6
Date:									
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#### **Copying the Medication Profile**

To reduce duplicate data entry for your clinicians, use the **Copy** function to close the Medication Profile at the end of each benefit period and copy all active medications to a new Medication Profile.

Open the active Medication Profile. Scroll to the bottom of the form and click the **Copy Form** button.

Sign/Save this form	Save	Complete	Copy Form
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A pop up window will appear to specify where you would like the new Medication Profile copied to on the patient's chart.



Select the benefit period where the new Medication Profile will be displayed in the patient's chart Click **OK** to copy the form.

A message will appear when the Medication Profile has been copied successfully.



The previous Medication Profile closes automatically when the new copy is created. All active medications will automatically populate the new copy, preventing duplicate data entry.

Clinicians also have the ability to copy the Medication Profile at the end of each benefit period. When a clinician opens a new Medication Profile through their recertification packet, the previous Medication Profile will be closed automatically, and all of the active medications from the previous benefit period will populate the new Medication Profile for the new benefit period.

#### The Medication Profile and the Plan of Care Module

Medications entered on the Medication Profile will automatically populate to the Plan of Care Module.



tient: Oakley	, Allie	•	SOC Dat	te: 01/17/2022	Sex: Female	ſ	OOB: 9/1/1949	Age: 72	2
art # 1   Benefit	Period # 2 : 04/17/20	022 - 07/15/2022   Admitted	Primary	Physician: Bernstein	, George J. (Dr.)				
ETING NOTES	DIAGNOSIS M	EDICATIONS DME/SUP		MEASURES DIET	ALLERGIES FUNCT	IONAL LIMITATIONS	ACTIVITIES PER	MITTED MENTAL ST	ATUS
TING NOTES	DIAGNOSIS M	EDICATIONS DWE/SOF	SAFETT	MEASORES DIET	ALLENGIES FONCI	IONAL LIMITATIONS	ACTIVITIES PERI	WITTED WENTAL STA	4105
ALS/INTERVENTI	ONS ADVANCE D	DIRECTIVES FREQUENCI	ES CLINICAL	SUMMARY CTI ST	ATEMENT				
ctive									~
Start Date 💷	Code 11	Medications 1	Route 11	Dose 11	Frequency 1	Class 11	Indication 💷	Hospice Covers	D/C Date
04/17/2022	Existing	HYDROmorphone	Oral	4mg	Three times per day	Opiate Agonists	pain	Yes	
		HCl 4 MG Tab(s)							
	Existing	LORazepam 2 MG Tab(s)	Oral	2ml	Three times per day	Benzodiazepines	anxiety	Yes	
04/17/2022				40mg	Twice per day	Loop Diuretics		Yes	

#### **Custom Medications**

Admins and office personnel may add a custom medication to your Medications library.

Navigate to Libraries > Medication

**Note**: If you do not have access to the Medications library, contact myUnity Support at (800)-219-0664 (ext. 1) or https://netsmartconnect.com.

📃 Libraries	
Agencies	
Users	
Patients	
Facility	
Insurance	
Medication ျက	
Physician	
Deferrer	

Select the +Create button in the Medication library to add a new custom medication.

ilters 🤇	Perform an Action -		Search Records	Q + Create 🗹 Export to Exce
gency	Modify NDC	It Name	11 Visibility	1
(All Agencies) •		No matchin	g records found	
isibility	Showing 0 to 0 of 0 results			H 4 F )
Active				
Inactive				
olumns				

**NDC**: Enter the appropriate NDC as it appears in the National Drug Code Directory. If the custom medication does not have a NDC associated with it, then leave the NDC field blank.



**Name**: Enter the name of the medication. The medication name will appear, and be available for selection, in the Medications column on the Medication Profile when clinicians begin to type in the custom medication on the form.

NDC	Name	Agency Assignments
Visibility   Active  Inactive		Corporate Corporate Corporate Construction Constructio

#### **Complete the Medication Profile**

Complete the Medication Profile at the end of a patient's last benefit period to prevent the Medication Profile from populating to the Plan of Care Module in future benefit periods (i.e. if the patient is re-admitted in the future).

Office users must complete the Medication Profile using the **Complete** button at the bottom of the form. Office users may also use the **Move to Completed** option in the **Select an Action** dropdown to complete the Medication Profile.